



Transportation Agreement

Policy 2500

Student Transportation Management

The Transportation Department is committed to provide school transportation services for eligible students, based on safety, efficiency, and economy. The following shall be taken into consideration when developing the transportation system:

1. Every school bus ride should be a learning experience and the school bus ride should leave students in the proper frame of mind to take full advantage of the instructional program offered.
2. Rules and regulations pertaining to the transportation of public school students in the State of Utah have been established by the Utah State Legislature and the Utah State Board of Education and are found in Section 41-6a-1301-1309 of the Utah Criminal and Traffic Code, 2015 Edition, the Utah Administrative Code R277-600 "Student Transportation Standards and Procedures", and Utah Administrative Code R277-601 "Standards for Utah School Buses and Operations". Items covered in this law shall be strictly enforced:
 - a. Specifications Governing New School Bus Equipment
 - b. Inspection of Buses
 - c. Qualifications of School Bus Drivers
 - d. Driving Rules and Regulations
3. Certain other driving regulations pertaining to school bus drivers and school transportation are set forth in the Utah Criminal and Traffic Code, 2015 Edition.

Policy 2510

Student Transportation Safety

All buses and other vehicles owned and operated by Guadalupe Center shall be inspected for safety by the assigned driver and maintenance staff on a regular basis. The school shall develop and maintain a safety inspection record which shall be filled out and signed by the driver that conducts the inspection. In addition, all buses shall be available for regular state inspections by the proper state agency. Any defects noted by either the regular local or state inspection shall be remedied immediately.

All drivers will be instructed in first aid and hold a valid Standard First Aid Certification.

All accidents, regardless of the damage, will be reported to the Transportation Coordinator. Any part of the bus rubbing, scraping, or touching any other object or vehicle that causes damage to the bus or object constitutes an accident.

Policy 2520

Unauthorized Bus Stops, Alternate Bus Stop Requests

1. Students eligible for transportation will not be picked up or dropped off at an unauthorized bus stop along an established route.
2. A written request ([Alternate Bus Stop Request Form](#)) to pick up or drop off a student at an alternate authorized bus stop along an established route will be considered by the Transportation Coordinator when the parent/guardian finds it necessary to make temporary provisions for the student's supervision before or after school hours because of extenuating circumstances. This form can be picked up at the front desk.
3. Eligibility: Eligible students are those students assigned to their specific bus.

Policy 2530

Scheduling, Routing, and Parking of School Buses

1. A map will be prepared to establish bus routes that will adequately meet the needs of eligible students residing within the eligible busing area.
2. Satisfactory school bus stops will be identified along streets and highways where buses can travel with the least amount of risk.
3. Students will be assigned to a specific stop according to their registered address in their assigned school of attendance. This registered address must be within the eligible busing area.
4. Drivers will be responsible for theft from buses.

Policy 2540

Bus Transportation, Bus Stops, Routes and Distance Regulations

1. Bus Stops: **Bus stops should not be more than 0.25 miles away from a student's home.**
 - a. Walking distance from home:
 - i. Students may be required to walk up to 0.25 miles from their registered address to a bus stop.

- ii. Parents/guardians of Kindergarten/ Preschool students must be at assigned bus stops to receive and sign in/out students; or, students may be dropped off with an older sibling.
2. Bus Routes: Bus routes will be established at the beginning of each school year in line with the regulations listed about and in accordance with sound safety practices.

Policy 2550

Student Conduct

While Utah law does not require Guadalupe Center to provide transportation for eligible students, it does not relieve parents or guardians from the responsibility of supervision until such time as the student boards the bus in the morning and after the student leaves the bus at the end of the school day.

In view of the fact that a bus is an extension of the classroom, the Board of Education shall require students to conduct themselves in a manner consistent with established standards for appropriate behavior any time they are waiting to board a bus, riding a bus, or after exiting a bus.

In cases when a student does not display proper conduct on a bus, such instances are to be brought to the attention of the school administrator by the driver. The school administrator shall inform the parents or guardians of the misconduct, and request their cooperation in remediating the concern, and inform them of any disciplinary action taken.

Students who become a serious safety or disciplinary problem or who have multiple minor incidents on the school bus may have their riding privileges suspended by the school administrator. In such cases, the parents or guardians of the student involved become responsible for transporting their student to and from school safely.

Due Process: Unresolved issues or complaints related to student conduct or the consequences thereof, will be decided by the student's school administration in cooperation with the child's parents, Transportation Coordinator, and the bus driver who reported the incident. All issues will be resolved on a case-by-case basis.



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2022-2023 SCHOOL YEAR

Student's full name (please print)

Grade _____

Parent or guardian's name (print)

Parents or guardian's signature & date
